

APPLICATION FOR A CREDIT ACCOUNT

COMPANY ADDRESS & CONTACT INFORMATION

Legal Business Name		
DBA / Trade Name		
Street Address		
City	State	Zip/Postcode
Primary Contact Name		Title
Telephone	Fax	Mobile
Email Address		

COMPANY DETAILS

Federal Tax ID #	State Sales Tax ID #
Total Projected annual turnover with AMS \$	Amount of Credit Requested \$
Type of Business	Length of Time in Business

ACCOUNTS PAYABLE (A/P)

A/P Contact Name	
A/P Contact Phone	A/P Contact Fax
A/P Contact Email Address	
Statement Email address if different from the above	

REGISTERED OFFICE

Registered Agent		
Street Address		
City	State	Zip/Postcode
Company Registered Number		
Telephone	Fax	Email

BANKING INFORMATION

Bank Name		
Street Address		
City	State	Zip/Postcode
Officer Contact Name		
Telephone	Fax	Email
Account Number	Type of Account	

ALL PARTNERS, DIRECTORS, PROPRIETORS & OFFICERS

1. Name		
Position		
Street Address		
City	State	Zip/Postcode
Home Phone	SSN	

2. Name		
Position		
Street Address		
City	State	Zip/Postcode
Home Phone	SSN	

TRADE REFERENCES *(All 3 references must be completed)*

1. Company Name		Account #
Contact Name		
Street Address		
City	State	Zip/Postcode
Telephone	Fax	Email

2. Company Name		Account #
Contact Name		
Street Address		
City	State	Zip/Postcode
Telephone	Fax	Email

3. Company Name		Account #
Contact Name		
Street Address		
City	State	Zip/Postcode
Telephone	Fax	Email

ALL MEDIA SUPPLY TERMS AND CONDITIONS FOR IMPORT PRODUCTS

1. **GENERAL**
 - 1.1. All Media Supply (AMS) will supply goods and services based on the following Terms and Conditions as laid out below.
2. **PRICING**
 - 2.1. Standard pricing for all goods offered are as stated on our All Media Supply website and catalogue. As our suppliers periodically adjust pricing these changes may also be reflected in All Media Supply's pricing.
3. **DATA SERVICES**
 - 3.1. AMS's product database is proprietary and can be used by customers only if a Data License Agreement is executed between the parties.
4. **ORDERS AND DELIVERY OF BUSINESS TO BUSINESS ORDERS (B2B)**
 - 4.1. Electronic or Fax Orders can be placed 24 hours a day, 7 days a week. Orders can also be placed by telephone during regular business hours.
 - 4.2. AMS offers expedited delivery services via a choice of carriers.
 - 4.3. Orders placed Monday through Friday that are received before 2:00pm EST will be processed and shipped that same day.
 - 4.4. Freight charges for ground delivery will be paid by All Media Supply provided the total value of each shipment is not less than \$250
 - 4.5. For other shipments the cost of freight, as set by our nominated carrier, will be passed on without mark-up to the customer.
 - 4.6. Order values are calculated at invoice values on dispatch. Backordered titles are invoiced at the items price as calculated at time of the item's order.
5. **ORDERS AND DELIVERY OF CUSTOMER DIRECT FULFILLMENT (B2C)**
 - 5.1. Electronic or Fax Orders can be placed 24 hours a day, 7 days a week. Orders can also be placed by telephone during regular business hours.
 - 5.2. AMS offers expedited delivery services via a choice of carriers.
 - 5.3. Orders placed Monday through Friday that are received before 11:00am EST will be processed and shipped out that same day.
 - 5.4. For CDs and DVDs a handling fee of 75¢ per order will be charged to cover packaging and handling costs required to prepare the order for shipment.
 - 5.5. For vinyl a handling fee of \$1.15 will be charged to cover packaging and handling costs required to prepare the order for shipment.
 - 5.6. The cost of shipping, as set by our nominated carrier, will be passed on without mark-up to the customer.
 - 5.7. All import products ordered from AMS are sold on a firm sale basis. Overseas suppliers do not accept product returns.
 - 5.8. Where available, proof of delivery is available via our All Media Supply website.
 - 5.9. AMS will provide support for any non-delivery or damage claim but does not provide any insurance or liability beyond that which is available from the carrier used.
6. **PAYMENT**
 - 6.1. Payment for all orders must be made in accordance with the payment terms as agreed between the customer and All Media Supply.
 - 6.2. As All Media Supply is a wholesaler and does not sell directly to consumers the customer must provide AMS with their Resale Tax Certificate.
 - 6.3. No deductions should be made from payments unless expressly agreed, in writing, by All Media Supply.
 - 6.4. In the event of payment not being received by the agreed due date AMS reserves the right to place the customer's account on hold until the required payment is received.
 - 6.5. Notwithstanding the above, payment for all orders shall become due immediately in the event that the Customer is adjudged bankrupt or insolvent.
 - 6.6. Any goods purchased shall remain the property of All Media Supply LLC until full payment has been received and cleared.
 - 6.7. No pre-deductions for product returns will be allowed.
 - 6.8. Customers without a credit account may purchase goods which are in stock, by Visa or MasterCard, providing the value exceeds \$100.
 - 6.9. Qualified customers can apply for a line of credit for their account. Terms and details will be agreed between the customer and All Media Supply.
 - 6.10. International customers should contact our dedicated International Sales team for full details of terms of supply.
7. **RETURNS ALLOWANCE & PROCEDURE**
 - 7.1. Any products submitted for return must have been supplied by All Media Supply.
 - 7.2. All Media Supply will accept authorized returns of goods that have been miss-shipped or have a manufacturing fault (e.g. the jewel case contains a different CD title from that stated on the cover packaging).
 - 7.3. No product returns will be accepted without an, AMS issued, returns authorization (RA) providing a detailed listing of all items included in the shipment.
 - 7.4. The maximum period allowed for the return of such goods is 12 months from invoice date.
 - 7.5. All returns enquiries should be made via www.allmediasupply.com or directly to Customer Care either by fax on (954) 769-1965, by telephone on (954) 616-8787 or, via email to custcare@allmediasupply.com.
 - 7.6. Any non-authorized goods received will be returned to the customer and be subject to a \$25.00 per box handling charge.
8. **SHORTAGE AND DAMAGES CLAIMS**
 - 8.1. In order to register a claim for damaged goods or shortages in your order, please contact our Customer Care Team within 5 working days of receipt of the goods.
9. **LIABILITY AND TERRITORIAL RESTRICTIONS**
 - 9.1. Notwithstanding the delivery times set out in these terms of business, whilst All Media Supply will use its reasonable endeavors to deliver orders as soon as possible it accepts no liability for late delivery. All Media Supply will not be liable for any indirect or consequential or loss of profit in respect of any order and its liability shall be limited to the amount of the relevant order at net invoice value.
 - 9.2. All products are sold to All Media Supply Account holders on the express understanding that the customer is aware of any domestic restrictions that may apply with regards to the product that they may order.
10. **VARIATIONS AND HEADINGS**
 - 10.1. All Media Supply may make changes to these Terms and Conditions as determined by changing business conditions. The customer will be notified of any such changes.
 - 10.2. The headings in these Terms and Conditions are for convenience only.
11. **GOVERNING LAW**
 - 11.1. These Terms and Conditions shall be governed by U.S and Florida State Law.

DECLARATION

I/We have read AMS terms and conditions of business as set out within this application form and agree to comply with them. I/We understand that your terms are strictly net within the agreed period of 30 days from the statement date for accounts and 20 days from statement date for DVD accounts and that you will not despatch books/DVDs/eBooks to us if our account has not been cleared by that date, and that legal action may be taken to retrieve monies owed.

Signature	Position
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Name	Date
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WOULD YOU LIKE FURTHER INFORMATION ON THE FOLLOWING:

Marketing materials & catalogues	Yes <input type="checkbox"/>	EDI - FTP ordering & bibliographic information	Yes <input type="checkbox"/>
Home delivery - fulfilment on your behalf	Yes <input type="checkbox"/>	Bibliographic data for internet use	Yes <input type="checkbox"/>

When you have completed this form, please return all 4 pages for the attention of Sales Administration to the address below or email to contactus@allmediasupply.com

Address: All Media Supply LLC, 800 International Pkwy, Sunrise, FL 33325, USA
Tel: (954)-616-8787 **Fax:** (954)-769-1965 **Web:** www.allmediasupply.com
Email: contactus@allmediasupply.com

**** FOR OFFICIAL USE ONLY ****

Revised 19/06/14

Account #	Terms	Credit Limit \$
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Approved by	Date
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